



**OXFORD SMALL BUSINESS
SUPPORT CENTRE INC.**
A Community Futures Development Corporation

CED Project Application Form

Community, Organization or Group Requesting Grant

Organization Name:

Address:

City/Town:

Postal Code:

Contact Person:

Position/Title:

Telephone:

Fax:

E-mail:

Description of Organization or Group

(We may request information such as profiles of principals and board members, copy of charter or articles of incorporation, current financial statements and any other pertinent information for the applicant organization).

Potential Partners and/or Co-applicants

Organization Name	Contact Person	Telephone	Email
1.			
2.			
3.			

Anticipated volunteer hours contributed to the project:

Project Information

Title/Name:

Project Timelines (start date, end date, milestones)

Location of Project:

Amount Requested from OSBSC: \$_____

Project Summary

1. Provide a description/overview of the project. Indicate what you are going to do to create the changes you seek. Indicate if it is a new or expanded project.



**OXFORD SMALL BUSINESS
SUPPORT CENTRE INC.**
A Community Futures Development Corporation

2. Indicate which of OSBSC Strategic Priorities this project will address:

Workforce Development	_____	Youth Initiatives	_____
Agriculture/Rural Sector	_____	Community Volunteers	_____
Business Development	_____	Tourism Sector	_____
Social Infrastructure	_____	Cultural/Environmental Stewardship	_____

3. What do you need to carry out the project (inputs)? Complete the attached budget form as part of this question. Note commitments from community partners.

4. What might be some of the risk factors or constraints for your project?

5. What are the expected benefits of the project including immediate results as well as long term change or impact? What are the desired changes to the people, organization and/or community involved?

6. Are there other projects similar to this one that have been done in the past? Is this a one time activity or will it need to be sustained in the future? If it needs to be sustained in the future, how will this be addressed?

Certification

By submitting this application the lead applicant hereby certifies that the application and supporting documentation are true and complete in all respects.

Lead Applicant Name _____
Position _____

Signature: _____
Date: _____